

WEYMOUTH GOLF CLUB Ltd.

RULES

1. General

1. These Rules are made pursuant to the Articles of Association of Weymouth Golf Club Limited (hereinafter called “the Articles”). Amended at AGM 18 March 2020. Weymouth Golf Club Limited is hereinafter referred to as “the Club”. These rules can only be amended at a General Meeting.
2. Rules are necessary for the mutual benefit of the Members and ensure that the Club is run in an orderly manner by avoiding conflict between members. The Club exists for Members to enjoy golf and to this end the Officers and Management Board voluntarily work hard to provide a good Club. Members have duties as well as rights and the Rules and Bye-Laws have been produced to define those duties and rights.
3. The following members of the Management Board will be Directors of Weymouth Golf Club: President, Captain, Vice-Captain, Chairs of Finance, House, Projects, Greens and Media (see Articles of Association for Roles and Responsibilities). The prime duty of the Directors is to properly and efficiently manage the Club. Also, as members of the Club, to act at all times in the very best interests of the Club.
4. Club Property: No Member shall take or permit to be taken away from the Club premises, or shall damage or destroy any newspaper, pamphlet or other articles of Club property. Any Member negligently causing damage to the effects or other property of the Club shall be required to pay the value of the same. In cases of wilful damage or refusal to pay, the name of person will be given to the Captain for investigation.
5. Restriction of Entry: Requests for exclusive use of the Lounge and Bar of the Clubhouse for private functions shall be subject to the approval of the House Chairman and the Golf Club Committee at an agreed fee payable to the Club ie. New Year and Xmas Parties. Submission of such requests must be made 30 days in advance of the function allowing approval and a notice to members (in the clubhouse) at least 7 days prior to the function date. Bye-Law 34 shall apply to exclusive private functions, where members will be entitled to free of charge tea and coffee and shall be served by the bar staff for other requirements.
6. Food in Clubhouse: Members may not bring their own food or drink for consumption into the Lounge, 19th Hole or the patio and immediate surrounding area, unless prior permission has been given by the Golf Club Committee.
7. Administrative Office: Members (other than named key holders) are only permitted access to the Office in the presence of the Staff, Management Board or Golf Club Committee Members.
8. The Club Bar and Kitchen: Access is not permitted to the Club Bar or Kitchen by any Club Member, except by specific invitation.
9. Bar and Clubhouse Hours: The opening and closing times of the Bar and Clubhouse will be determined by the Golf Club Committee. These times will be prominently displayed on the Club notice boards.

10. Licensing Laws: Persons under the age of 18 are not allowed to play the Gaming Machines, or purchase intoxicating liquors or beverages on the Club premises. Members of staff on duty are not allowed to play the gaming machines or to purchase intoxicating liquors for their own use.
11. The 19th Hole exists to provide access to the Club's refreshment facilities without the need for members to change from golf attire worn on the course. These members are not permitted access to the Lounge from the 19th hole. The 19th hole will be made available for use by the members at all times (excluding committee meetings etc.) when the Club is open. If an exclusive private function is taking place in the Club Lounge the 19th will be available for members use (access to the toilets will be down the stairs from the 19th and in through the ground floor main entrance).
12. Any alteration or amendment of these Rules shall only take effect if approved by the Members in General Meeting convened in accordance with the Articles.
13. The Management Board shall have the sole right to interpret the Rules and Bye-Laws and to give direction for clarification of the Rule/ Bye-law.

2. Members

14. Every candidate for membership of the Club shall be made in writing signed by the candidate and placed on display for members to read and comment if necessary. Membership of the club is open to all without discrimination.
15. When an application has been made and accepted, the Secretary/Treasurer or Assistant Secretary shall send to him or her at the address given upon their application, a request for payment. Upon payment and the giving of the Undertaking referred to under Rule 16, the candidate shall become a Member of the Club (Class of Membership, Rule 31 and 32 refers.).
16. It is a requirement of Membership of the Club that when accepted, a Member agrees to abide by the Articles and the Rules and Bye-Laws. A copy of the Rules and Bye-Laws is given to every Member and the Articles may be inspected on application to the Secretary/Treasurer or Assistant Secretary.
17. Loss of or Damage to Personal Property: The Club cannot accept responsibility for equipment, clothing, vehicle, personal effects or money left on or about the Club premises, Members are advised in their own interests to take out personal insurance.
18. Damage to Adjacent Property: The golf course is bordered on most sides by private property. Any player causing damage to adjacent property must immediately report the occurrence to the Assistant Secretary, who will take action as appropriate.
19. Suggestions: General suggestions must be made in writing and must be signed by the person or persons making them in the book kept in the lounge for that purpose. They will be dealt with by the appropriate Committee and the conclusions reached by that Committee will be communicated in writing in this book through the Captain. (See Bye-Law 20 for the procedure for making a complaint.)
20. Club Staff: No Member or Visitor shall be allowed to employ club employees on personal business during Club hours.
21. Mobile Telephones: Their discreet use is permitted in the Clubhouse.

22. No notice, bill, placard or newspaper shall be posted or distributed in or about the Club premises without the authorisation of the Chairman of House.
23. Children: Although children may be brought into the Club, parents or guardians are required to ensure the best behaviour of their children at all times.
24. Car Park: No member is allowed to park in the allocated parking spaces within the Club carpark. The allocated spaces are for the use of the Committee and Staff.
25. Dress: Notices regarding acceptable standards of dress in the Clubhouse and on the Course are displayed throughout the Clubhouse and in the Pro Shop. The Bar Manager and Staff have authority to give advice on the standard of dress permitted in the Clubhouse.
26. Dogs are not allowed in the Club or on the Course at any time. Excepting guide dogs.
27. Against Unseemly Conduct: No illegal gambling, drunkenness, bad language or disorderly conduct shall be permitted on the Club premises and any infringement will render the Member offending liable to suspension or expulsion from the Club. It shall be the duty of any Member of the Club to take every available means of putting a stop to the offences in question and to report them forthwith to the Golf Club's Committee through the Club Captain. Additionally, the person in charge at the time is empowered by the Management Board to enforce the Club's Rules and Bye-Laws as they apply to the Clubhouse and relate to dress, bad language and general behaviour. Persons failing to comply with the Club's Rules and Bye-Laws following a request from any of these persons will be asked to leave the premises and will be reported to the Captain.
28. Complaints: The conduct of an employee shall in no instance be a matter of personal reprimand by any Member. All complaints shall be addressed in writing to the Management Board through the Club Captain.
29. Disputes: All disputes and complaints by one Member against another must be submitted in writing to the Club Captain. The Club Captain will conduct initial interviews in an attempt to reach an agreement acceptable to both parties. If this fails the matter will be referred to the President and the Captain for further action. If a satisfactory agreement is still not reached, it will be referred to the Management Board for a final decision.
30. Any Member contravening the Articles, Rules or Bye-Laws may be reported to the Management Board, who will decide on the action to be taken.

3. Classes of Membership

31. **The Management Board have the authority** to amend/add descriptions and rates of the various Classes of membership The Classes of Membership as defined by the Articles are as follows:
 - A. Honorary & Life Members
 - B. Full Members
 - C. Restricted Members.
 - D. Junior and Young Adult Members
 - E. Academy Members
 - F. Country Members
 - G. Social Members

4. Subscriptions

32. **The classes of Membership** are further sub-divided as follows. The subscription for each class is stated as a percentage of the FULL MEMBERS (B.1) subscription:

A. HONORARY & LIFE MEMBERS No Subscription

B. FULL MEMBERS - Limited to 700

(Excluding Junior & Young Adult but including Category C Members)

B.1 Ladies and Gents 100%

B.2 Senior Citizens - Gents (Aged 65 years or over, and previously a Member for 5 years or more - (see also Rule 38) 85%

B.3 Senior Citizens - Ladies (Aged 60 years or over, and previously a Member for 5 years or more - see also Rule 38) 85%

B.4 OVER 80 MEMBERSHIP - open to a playing member who has paid a playing subscription for the past twenty-five years, consecutively, and attained the age of eighty years. No further annual subscription.

C. RESTRICTED MEMBERS - Limited to 100 (Restricted to playing between Mondays and Fridays, excluding Public Holidays). Note: Members are no longer accepted into this category and when numbers have reduced to zero over time, the category will be closed.

C.1 5 Day Ladies and Gents 85%

C.2 5 Day Senior Citizen - Gents (Conditions as B.2) 70%

C.3 5 Day Senior Citizen - Ladies (Conditions as B.3) 70%

D. JUNIOR & YOUNG ADULT MEMBERS

D.1 Juniors (Under 18 Years) £25

D.2 Not used

D.3 Persons aged 18 to 20 inclusive 30%

D.4 Persons aged 21 to 23 inclusive 50%

D.5 Persons aged 24 to 26 inclusive 75%

E. ACADEMY MEMBERS

E.1 Novice Juniors under the age of 18 will pay a membership fee of 2.5% of the full annual subscription per annum until the Junior Organiser or Club Professional judges the person competent enough to become a Junior Member of the Club. The Club will promote the E.G.U. scheme of Tee to Green.

E.2 Novice Adults aged 18 and over will pay a membership fee of 7.5% of the full annual subscription to include Social membership until such time as a Golf Professional judges the person to be competent to be given a handicap. The Club will promote the E.G.U. scheme of Tee to Green.

E.3 Current members or ex members that can no longer play the full course due to illness or a change to physical ability/ circumstances. These members will pay to play the golf course at the reduced/ partial rate.

F. COUNTRY MEMBERS (Bona fide playing members of a golf club, and permanently resident more than 30 miles from Weymouth). Membership Fee is 31% of Full Members Fee, is valid for up to fifteen rounds of golf in one subscription year. This is to take effect from 1st May and reviewed annually.

G. SOCIAL MEMBERS – Fee of £30 per year, determined by the Management Board.

H.1 FLEXIBLE MEMBERSHIP. Membership Fee of 42% of Full Members Fee, (plus £20 gold card top up and Union fees). The cost for use of the Golf Course will be £10 per round on a weekday and £15 at the weekend.

H.2 AFFORDABLE MEMBERSHIP. Membership Fee of £490, targeted at new members on low or modest incomes, on a case by case basis. All perspective candidates would need to demonstrate their eligibility for this category of membership. Affordable Golf Membership offers golf, all day Sundays and from 12PM Monday, Tuesday and Wednesday. This allows entry into club golf competitions for handicap purposes.

5. Payments

33. Annual Membership commences on the 1st May each year. Subscriptions are to be paid by one of the methods outlined in Rule 13 following.

34. Members are permitted to pay their subscriptions by one of the following methods:

- a. Single payment by Cheque or Cash on or before the FIFTEENTH day of May annually.
- b. Single payment by Direct Debit by the FIFTEENTH day of June annually.
- c. Quarterly payment by Direct Debit commencing on the FIRST day of May annually.
- d. Eleven monthly payments by Direct Debit, commencing on the first day of May annually. The first instalment will include all disbursements and the £35 (Juniors £15) surcharge if payment method c or d is selected.

35. Should any Member fail to make or maintain the chosen method of payment they will forfeit membership under the provisions of Articles 5. Any member who defaults on their direct debit for a maximum period of two months shall have this method of payment withdrawn. Any member defaulting on their chosen payment method will have the remaining amount of their annual membership added to their Club accounts as a debt.

36. For the First year of their Membership only, Members who do not join on 1st May will pay pro rata to the length of the year remaining, until their first full subscription is due.

37. The age of a Member on the 1st May of the year in which the subscription is payable, shall be the determining factor in setting the subscription to be paid.

38. All Members joining after 30 April 1994 shall not be afforded the privilege of reduced membership subscription on attaining the relevant Senior Citizen age.

39. All subscriptions are to be rounded up to the nearest 25p. No VAT is payable on Annual subscriptions.

40. Green Fees - Members Guests

All playing members are entitled to introduce one guest at any one time at a fee of 50% of the normal green fee. The guest must only be afforded this privilege six times in any one subscription year. The Guest must play with the introducing Member at all times. Members shall be responsible for these fees and will be required to pay full Green Fees for all additional Guests.

41. **Money Receipt and Payments:** All monies due to the Club shall be paid to the Secretary/Treasurer, who shall discharge all accounts, on duly certified bills on the same produced to him. The Chairman of each Sub-Committee may in the event of an emergency and without prior reference to the Management Board, authorise the expenditure of a sum of money agreed by the Management Board at the beginning of each year.
42. **Locker Fees:** Locker storage space may be provided at an annual rent to be determined by the Management Board.
43. **Cashing of Cheques:** Members may cash a cheque behind the bar up to a maximum of £50 on any one day. Card Cashback is also available behind the Bar up to £50 per transaction. Minimum Cashback transaction is £10.
44. **No credit for goods supplied by the Club** shall be given to any Member. All refreshments supplied to any Member or Guest introduced to the Club, must either be paid for by such Member at the time of delivery, or by any arrangement agreed by the Club.
45. **Captain's Precedence:** The Captain will be given precedence on the Course at all times.
46. The President and The Captain may offer the courtesy of the Course to their personal Guests.
47. The Ladies Captain and The Seniors Captain may offer courtesy of the course to their personal guests.

6. Committees and Process

48. **Golf Club Committee-** Will be chaired by the Captain. Other members of the committee shall be the Vice-Captain; Ladies Captain, Seniors Captain, Chairpersons of Competitions, Greens and House. Their responsibility will be to arrange the golf diary and all fixtures and competitions, social functions and oversee the club house. The Committee is also responsible for managing the Budgets set by the Management Board. Any further financial demands which may arise must be submitted to the Board for approval before implementation. They may invite other members to join the committee as seen fit. The job profiles of all committee members are managed by the President. The Golf Club Committee are responsible for the management and up-keep of the 'Bye-Laws'.
49. **The Captain-** the Captain is elected annually, normally for one year's term of office only. The Captain is the predominant officer of the Golf Club Committee and has the authority to delegate the chairmanship of the Golf Club Committee meetings at any time during the term of office. This role is also a Board member.

The Captain will also sit on the Management Board. They will ensure that the Articles of Association, Rules and Bye-Laws are conformed with. The Captain will represent the Club at functions and other outside meetings and events.
The Captain is answerable to the Management Board and the members in accordance with the post's Terms of Reference.
50. **Vice-Captain** - The Vice-Captain is elected for one year's term of office and is then elected Captain. During his/her term of office the Vice-Captain should assist the Captain in his duties and thus be familiar with the responsibilities of the Captain. This role is also a Board member.
51. **. Ladies Captain** - The Lady members may appoint a Ladies Captain and Ladies Vice-Captain. The Ladies Captain is an Officer of the Club.

52. **Seniors Captain** - The Seniors Section Members may appoint a Seniors Captain. The Senior's Captain is an Officer of the Club.
53. **Greens Chairperson** – Will work with the Head greenkeeper and his staff, liaising with the Competitions Chairperson and Golf Professional to ensure the Golf Course is prepared and set for members and visiting golfers at all times. This role is also a Board member.
54. **Competitions Chairperson** – Will work with the Club Professional and representatives of the Ladies, Seniors and Junior Sections to agree the programme of events throughout the year.
55. **House Chairperson** – Will work with the Bar Manager and Catering Franchisee staff to accommodate the demands generated by the various fixtures. He/she will liaise with the Management Board where necessary. This role is also a Board member.

Other figures

56. **Company Secretary** - The President will act as the Company Secretary of Weymouth Golf Club.
57. **Head Greenkeeper** - is responsible for the daily management of all aspects of the course under the guidelines and the policies laid down by his terms of reference and the Management Board. He is to liaise with the Chairman of Greens.
58. **Bar Manager** - is responsible for the daily management of all aspects of the Bar. He/ she shall work closely with the Catering Franchisee and in conjunction with the House Chairperson as defined in their Terms of reference and Job Specification. His/ her team will support the Catering Staff during busy periods and when otherwise possible.
59. **Secretary/Treasurer and Assistant Secretary** - The Secretary/Treasurer and Assistant Secretary are responsible to the Management Board.
60. **Club Professional** – is not a member of staff and is a franchised appointment. The Professional shall assist the Club, working closely with the Competitions Chairman, in matters as defined in his/ her contract with the Club. The Professional reports to the President for contractual matters and to the Golf Committee for day to day management.

Policies and Procedures

61. The Management Board shall meet as and when necessary and is the only policy making Committee in the Club. Before any Budget is put in place for 'Major Works' to Course or Club House it must be part of an agreed 5 Year Plan. The 5-year plan and the subsequent annual amendments will only be approved at General Meetings. The details for the 1st submission of the 5-year plan and subsequent amendments will be posted for consultation purposes 3 months prior to the relevant General Meeting.
62. All major alterations or improvements proposed for the Clubhouse or the Course must be approved by the Members at a General Meeting before they can be implemented. This is mandatory if the Development Fund is to be utilised.
63. Captain's Expenses: The Captain shall be entitled to a maximum of 1 times the Gents full subscription for expenses during their year in Office. These expenses are normally for entertaining

Guests of the Club, travelling expenses when on Club business and entertainment when visiting on Club business. They are not to be used for entertaining Club Members.

Exceptionally, up to 75% of the entitlement may be used to defray the expenses of Captain's Day. Claims are to be submitted to the President who will certify the correctness of each claim before it is paid.

In addition, providing the Captain has completed a full year in office, the Captain will not be required to pay a subscription for the following year.

64. Lady Captain's Expenses: In lieu of expenses and providing they have completed a full year in office, the immediate Past Ladies Captain will not be required to pay a subscription for the following year.

65. Sub-Committees

To assist the Management Board and Golf Committee in running the Club a number of Sub-Committees may be required. The members of these Sub-Committees will be appointed by the Management Board and/or Golf Committee.

66. Sub-Committees could be:

- A. Finance
- B. Social
- C. Greens
- D. Charity
- E. Handicap & Competition see para. 70 below
- F. Nomination and Selection of Vice-Captain Elect, see para 71
- G. Staff Committee

67. Duties of Sub-Committees

Each Sub-Committee will meet when necessary, under the guidance of the respective Management Board Chairman. Each Sub-Committee shall ensure that each of its Meetings is adequately recorded and a report of their discussions and recommendations is made to the Management Board. Each Chairman shall liaise as necessary with the Secretary/Treasurer and Assistant Secretary.

68. Social Committee: The Chairman of House is the Chairman of a Social Committee which will consist of the Bar Manager, the Catering Franchisee and the Assistant Secretary planning and managing all Social Events. They will liaise with the Chairman of Competitions as necessary.

69. Staff Committee: This committee will comprise of the Projects Chairman, Assistant Secretary, the Professional, the Front of House Supervisor, the Head Greenkeeper, Course Marshals, the Catering Department, if applicable, and any invited Member. It will meet once a month or when deemed necessary to co-ordinate their effort, in conjunction with the club diary. It may also submit to the Management Board any suggestions, requests or ideas, that they think will benefit the club.

70. Handicap and Competitions:

Meetings will be chaired by the Competitions Chairman: -

- (i) To ensure that the Rules of Golf as approved by the Royal and Ancient Golf Club of St Andrews are applied and to apply and publish Local Rules that have been approved by the Golf Club Committee.
- (ii) To issue for each qualifying Member a handicap according to the Official Handicapping system in force.
- (iii) To assist the Assistant Secretary in producing a list of Match Fixtures, Competitions and visits by Golfing Societies, for the ensuing year. This includes uploading these fixtures to appropriate golfing websites ie How Did I Do, BRS, ClubV1 etc.

- (iv) To select and purchase prizes for Competitions as required.
- (v) To ensure that all Club Competitions are run according to the Competition Rules.
- (vi) To consider improvements to the Club Competition Rules and Local Rules, make recommendations to the Management Board and implement them when approved.
- (vii) To maintain financial records to the satisfaction of the Secretary/Treasurer and Auditor.

71. Nomination and Selection of Vice-Captain Elect. The Board will select and nominate a Vice-Captain elect. This appointment will be ratified at AGM.

72. Ladies Committee

The Lady Members may elect a Committee to consider matters affecting only the Lady Members. The Lady Members are expected to abide with the decisions of the Ladies Committee.

73. Seniors Committee

The Seniors Section Members may elect a Committee to consider matters affecting only the Senior Section Members. The Senior Section Members are expected to conform with the decisions of the Seniors Committee.

74. Resignation

Any Member wishing to resign their Membership of the Club shall give notice in writing addressed to and deposited with the Captain before 15th May. They shall pay all arrears due at the date of such notice. (see Rule 35)

75. Suspension

The Golf Club Committee have the power to suspend from membership for any period not exceeding 12 months, any Member wilfully violating any of the Articles of Association, Rules or Bye-Laws of the Club or so conducting themselves as in the opinion of the Committee to injure or discredit the character of the Club.

A formal investigation of the alleged facts will be carried out by the Captain, including interviews with involved members or staff. The recommendations of the investigation will be formally delivered to the Member. The Member(s) suspended by the Captain have the right of Appeal to the Management Board. The decision from the Board will be final.

76. Expulsion

The Management Board have the power to expel any Member wilfully violating any of the Articles of Association, Rules or Bye-Laws of the Club or so conducting himself/ herself as in the opinion of the Board to injure or discredit the character of the Club. Any Member so expelled shall have right to appeal to an Extraordinary General Meeting to be summoned within 21 days of the expulsion when it shall be competent for a majority of the members present and voting to confirm the expulsion. A Member so expelled forfeits all subscriptions paid by him/ her and shall have no claims upon the Club its property or funds and shall not be admissible as a guest or temporary Member but shall remain liable under his undertaking as if he had resigned.